



## Sagle Fire District

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### REGULAR BOARD OF FIRE COMMISSIONERS MEETING

December 8, 2015

Chairman Fels called the meeting to order at 8:30 a.m.

Present were Commissioners Fels (by speaker phone), Charbonneau, Engelhardt, Linscott and Gilchrist. Also present were Chief Stocking and Executive Assistant RuthAnn Zigler.

#### **CONSENT AGENDA**

Commissioner Linscott made a motion to approve the Regular meeting minutes of November 10, 2015 as presented. Commissioner Gilchrist seconded and the motion carried.

Commissioner Gilchrist made a motion to approve the Special meeting minutes of November 23, 2015 as presented. Commissioner Linscott seconded and the motion carried.

Commissioner Linscott made a motion to approve the Special meeting minutes of November 25, 2015 as presented. Commissioner Charbonneau seconded and the motion carried.

Commissioner Gilchrist made a motion to approve the accounts payables as presented. Commissioner Linscott seconded and the motion carried.

#### **PUBLIC COMMENT**

There was no public comment.

#### **REPORTS**

##### Chief's Monthly Report:

The incident report was distributed for the Board's review. For the first time, Sagle had six more calls than Sandpoint in the month of November.

We had a house burn training with 25 employees and volunteers attending from Sagle and Sandpoint.

##### Treasurer's Report:

Commissioner Engelhardt reported that we are at 79% of budget as of the end of November 2015. We are 12% over budget for salaries, at 80% of budget for benefits, and 101% for administrative.

## **UNFINISHED BUSINESS FROM PRIOR MEETINGS**

Update on new brush truck: The Chief reported that we will be sending Captain Cordle to tour the Outback Fire Apparatus in Utah to see if we approve of the facility who will build the brush truck prior to making a final commitment.

Update on values of surplus apparatus: The Chief reported that the information on the values of surplus apparatus is still being put together.

Discussion on possibly electing new Chairman to the Board: Chairman/Commissioner Fels stated that chairing the Commissioner meetings for the months he is in Arizona may not be to the best interest of the District and that we need someone that can be out in front of the public and more assessable if needed. The Board was asked to think about a replacement Chairperson for discussion at a future meeting.

Discussion and possible direction to deposit wildland revenue in Operational Reserve account: The Chief proposed that the dollars received from the 2014-2015 Wildland season, be deposited into our Operational Reserve account. Commissioner Fels reminded the Board that this account was setup to be used for extraordinary expenses and not day-to-day expenses and expenditures from this account have to have Board approval by a motion.

Commissioner Engelhardt made a motion that we deposit the wildland revenue we received into the Operational Reserve account with the amount not to exceed 30% of the operational budget. Commissioner Gilchrist seconded and the motion carried.

## **NEW BUSINESS**

Discussion and possible approval to adopt Resolution 15-08: This item was tabled for a future meeting.

## **EXECUTIVE SESSION**

The Board moved into Executive Session pursuant to Idaho Code §74-206A (1) (b) for a personnel matter.

Roll Call Vote: Commissioner Charbonneau – Yes; Commissioner Gilchrist – Yes; Commissioner Linscott – Yes; Commissioner Fels – Yes; Commissioner Engelhardt

The Board came out of Executive Session and the Chief confirmed that he will contact the District's attorney concerning the legal limit of sick leave and sick leave conversion factors.

## **ADJOURNMENT**

Commissioner Engelhardt made a motion to adjourn the meeting at 10:20 a.m. Commissioner Linscott seconded and the motion carried.