



Westside Fire District

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MINUTES OF THE REGULAR BOARD OF FIRE COMMISSIONERS MEETING

April 17, 2017

Chairman Gadsby called the meeting to order at 5:00 p.m.

Present were Commissioners Gadsby, Child and Warren. Also present were Chief Stocking and Executive Assistant RuthAnn Zigler.

The Chief requested that we add under New Business, Item a: Discussion and possible authorization for employee sick and vacation accrual.

CONSENT AGENDA

Commissioner Warren made a motion to approve the Regular Board meeting minutes on March 14, 2017 as presented. Commissioner Gadsby stepped down as Chair and seconded the motion and the motion carried.

Commissioner Warren made a motion to approve the accounts payables as presented. Commissioner Gadsby stepped down as Chair and seconded the motion and the motion carried.

PUBLIC COMMENT

There was no public comment.

REPORTS

Chief's Monthly Report

Incident update: The incident report for March was not available.

Sleeper Program Update: We started the sleeper program in Dover on April 1st and the station has been covered 60 to 70% of the time. A stipend of \$25 for firefighter and \$50 for EMT will be paid to volunteers who spend the night at the fire station; this will help in response times. Sleepers are scheduled from 8:00 p.m. to 6:00 a.m. and can work two (2) nights in a row then are required to take four (4) days off.

Employee update: Our new firefighter has been working for about a week. There is a remarkable improvement on having someone at the station working on the equipment and cleaning and organizing the station.

Volunteer update: We have five (5) new applicants who are in the process of interviewing and background checks.

Training update: We are doing a RT130 refresher class for the whole department, including volunteers; this class is offered to fulfill the requirement to maintain wildland status. We just completed a two (2) week Driver's Operator class.

Maintenance update: There was nothing new to report.

NEW BUSINESS

Discussion and possible authorization for employee sick and vacation accrual: The Chief stated that if the Board approves sick and vacation accrual for employees, he would suggest mirroring the entry level firefighter accrual standard that Sandpoint has which is four (4) hours monthly (48 hours a year) and sick leave accrues at a rate of eight (8) hours per month. The Board requested that the Chief put something in writing and present at next month's meeting.

UNFINISHED BUSINESS FROM PRIOR MEETINGS

Discussion and possible adoption of Lease Agreement with the City of Dover: The Chief reported that the Board needs to make a decision on the Lease Agreement with the City of Dover. The City of Dover offered two (2) options: 1) \$1.00 a year and Westside Fire District would be responsible for all repairs/maintenance to the fire station, 2) \$150.00 a month and the City of Dover would be responsible for all major repairs/maintenance to the fire station and the grounds. The District would be responsible for interior items (i.e. appliances, painting). The Board stated they would like to have a 20 year lease and items that are included/excluded be listed in the lease (i.e. electrical, plumbing, garage doors, generator). The City of Dover's attorney will write-up a Lease Agreement once the Board gives them their decision.

ADJOURNMENT

Commissioner Child made a motion to adjourn the meeting at 5:45 p.m. Commissioner Warren seconded the motion carried.