



# Westside Fire District

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## MINUTES OF THE REGULAR BOARD OF FIRE COMMISSIONERS MEETING

May 9, 2017

Chairman Gadsby called the meeting to order at 5:00 p.m.

Present were Commissioners Gadsby, Child and Warren. Also present were Chief Stocking and Executive Assistant RuthAnn Zigler.

Commissioner Child requested that we add under New Business, Item a: Discussion and possible change in meeting time.

### **CONSENT AGENDA**

Commissioner Child made a motion to approve the Regular Board meeting minutes on April 17, 2017 as presented. Commissioner Warren seconded the motion carried.

Commissioner Child made a motion to approve the accounts payables as presented. Commissioner Warren seconded the motion carried.

### **PUBLIC COMMENT**

There was no public comment.

### **REPORTS**

Chief's Monthly Report

Incident update: For the month of April we responded to 131 alarms with 8 being in Westside. The total alarms we responded to year-to-date are 720.

We had one major incident which was the train derailment in the Cocolalla area. No one was injured and there wasn't any property damage. The incident was turned over to Bonner County Emergency Management and then to BNFS.

Sleeper Program Update: We started the Sleeper Program on April 1<sup>st</sup> and are getting about 30% participation at the Dover station.

Training update: We did volunteer pumping. We had thirteen (13) volunteers attend last week's training and everyone is appreciative of the Sandpoint crew assisting in the training.

We are in the process of doing pack testing and the RT-130 refresher course which are mandatory for participating in the wildland season assignments.

Maintenance update: The ladder truck has been advertised but as of this date we have not received any inquires. The sale price is listed at \$15,000.

Other: We received a CAL Grant for \$3,000 which will be used to purchase radios.

The Idaho Rating Bureau will be doing the ISO ratings on July 12<sup>th</sup>. The Chief stated that he anticipates some changes because the rating bureau is going to a new electronic format rating system and some residents in the Westside District may see some improvements on their ISO rating because we will now be able to include the Sandpoint Fire Department in the responses.

The Chief reported that he will be meeting with the Dover Urban Renewal Agency (DURA) Board on May 10<sup>th</sup> and will be asking for additional funds for the Westside Fire District so we can add an additional firefighter for the District to be covered seven (7) days a week. Because of DURA, the Fire District does not receive \$72,000 of the tax dollars.

## **UNFINISHED BUSINESS FROM PRIOR MEETINGS**

Discussion and possible adoption of Lease Agreement with the City of Dover: There was nothing new to report.

Discussion and authorization for payroll Direct Deposit: The Chief explained the process of how payroll direct deposit works and to be in-line with Sagle and Sandpoint would like to recommend going to direct deposit for payroll.

Commissioner Warren made a motion to adopt payroll direct deposit. Commissioner Child seconded and the motion carried. 1 opposed.

Discussion and possible authorization for employee sick and vacation accrual and holidays: The Chief distributed a form that shows what Sandpoint Fire's vacation and sick accumulation is for a 40-hour week, and also the holiday schedule. If approved, this will become our policy and it will be included in the Rules & Regulations manual.

Commissioner Warren made a motion to accept the vacation and sick accruals as revised. Commissioner Child seconded and the motion carried.

## **NEW BUSINESS**

Discussion and possible change in meeting time: Commissioner Child recommended changing the meeting time to an earlier time so the Chief and Secretary can end their day by 5:00 p.m.

Commissioner Child made a motion to revise the meeting schedule to meet at 3:30 p.m. on the second Tuesday of each month, as well as any Special meetings unless there is reason to do otherwise. Commissioner Warren seconded and the motion carried.

## **ADJOURNMENT**

Commissioner Child made a motion to adjourn the meeting at 6:11 p.m. Commissioner Warren seconded the motion carried.