



# Westside Fire District

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## MINUTES OF THE REGULAR BOARD OF FIRE COMMISSIONERS MEETING

January 10, 2017

Chairman Gadsby called the meeting to order at 5:00 p.m.

Present were Commissioners Gadsby, Child and Warren. Also present were Chief Stocking and Executive Assistant RuthAnn Zigler.

### **CONSENT AGENDA**

Commissioner Child made a motion to approve the Regular Board meeting minutes on December 13, 2016 as presented. Commissioner Warren seconded and the motion carried.

Commissioner Child made a motion to approve the accounts payables as presented. Commissioner Warren seconded and the motion carried.

### **PUBLIC COMMENT**

There was no public comment.

### **REPORTS**

#### Chief's Monthly Report

Incident update: We finished the year with a total of 147 calls. Selkirk Fire had a total of 2,134 calls at yearend. We had a water rescue off Martin Slough with sixteen (16) of our crew and volunteers responding; three (3) were from Westside. We had a structure fire in Sagle and Westside responded with an engine and the super tanker.

Website update: We continue to make improvements. The Chief encouraged the Board to look at it. We would like to get all the Commissioners pictures posted on the website.

Employee update: We had thirty (30) applications for the firefighter positions and we will be testing 24 candidates. The written test and agility test will be held on January 20 & 21. We have some really qualified candidates that applied.

Volunteer update: We've had some good volunteering training with 20+ attending.

Training update: IRCMP, our insurance carrier is requiring all of the career staff to go through on-line training which includes Personnel Policy Review, Vehicle Use Policy Review, The Golden Rule at Work, Driving: Just Slow Down, and Termination and Providing Due Process. Training must be completed by February 1, 2017.

Maintenance update: There was maintenance update to report.

### **UNFINISHED BUSINESS FROM PRIOR MEETINGS**

Discussion and possible adoption of the Rules & Regulations: Commissioner Child made a motion to adopt the Rules & Regulations as presented. Commissioner Warren seconded and the motion carried.

Roll Call Vote: Commissioner Gadsby – Yes; Commissioner Child – Yes; Commissioner Warren – Yes.

### **NEW BUSINESS**

Discussion and possible authorization to hire two firefighters: The Chief stated that he feels confident that we should move forward in hiring two (2) firefighters. The schedule would be Monday through Saturday 8:00 a.m. to 8:00 p.m. and Sunday 8:00 a.m. to 4:00 p.m. Each firefighter would work 40 hours a week. Commissioner Child asked the Chief to give the Board a financial breakdown showing the cost of two firefighters before making a decision.

Discussion and possible approval to review Assistant Chief's sick and vacation: The Chief informed the Board that he would like to make the Assistant Chief's sick and vacation accrual rate the same as Sagle and Sandpoint employees which is 1200 maximum for sick and 408 hours maximum for vacation. Currently he accrues three (3) sick days per year, with a maximum of ten (10) days total and one and a half (1 ½) days vacation per month. Upon leaving the District, only vacation is paid out.

The proposed change would be for this fiscal year; the Union will be negotiating for the next fiscal year and changes are anticipated.

Commissioner Child made a motion to approve vacation and sick leave accrual rates and maximum accrual for vacation and sick leave for the Assistant Chief, to match the Selkirk Fire policy. Commissioner Warren seconded and the motion carried.

### **ADJOURNMENT**

Commissioner Warren made a motion to adjourn the meeting at 6:41 p.m. Commissioner Child seconded and the motion carried.