



Minutes of the
JOINT SAGLE FIRE AND WESTSIDE FIRE REGULAR MEETING
January 8, 2019

Proudly Serving Sagle, Sandpoint & Westside Communities

Chairman Gadsby called the Westside Fire meeting to order at 4:30 p.m. Board members present: Will Gadsby, Cindy Marx, Allo Pucci, Assistant Chief Dale Hopkins, Recording Secretary RuthAnn Zigler and Battalion Chief Jason Cordle.

WESTSIDE MEETING

PUBLIC HEARING

There were no members from the public present so the public hearing meeting was closed.

CONSENT AGENDA

Commissioner Marx made a motion to approve the meeting minutes on December 11, 2018 as presented. Commissioner Pucci seconded and the motion carried.

FINANCIALS

Commissioner Marx made a motion to approve the Westside Fire accounts payable as presented. Commissioner Pucci seconded and the motion carried.

PUBLIC COMMENTS

There was no public comments.

REPORTS

Chief's Monthly Report – the Assistant Chief will give this report in the Sagle Fire meeting.

Finance Report

Assistant Chief Hopkins gave the December financial report.

UNFINISHED BUSINESS

Discussion and direction for fee structure for fire contracts: This item will be discussed in the Sagle Fire meeting.

NEW BUSINESS

Discussion and possible approval for dorm improvements: Assistant Chief Hopkins reported that we currently have three residents living at the Dover station and will have a fourth resident in a few weeks; our goal is to have a six residents at the Dover station. To accommodate the residents we would like to add some partitions to the sleeping quarters and add a stairway for the storage area. The estimated cost is \$5,000 to \$7,000 for materials; employees will do the labor themselves.

Commissioner Pucci made a motion to authorize up to \$7,000 for remodeling the Dover station. Commissioner Marx seconded and the motion carried.

Discussion and direction on surplussing boat motor: Commissioner Marx made a motion to surplus the Yamaha 40 horsepower, 4-stroke boat motor. Commissioner Pucci seconded and the motion carried.

Chairman Gadsby read Resolution 19-01 into the record.

SAGLE FIRE MEETING

Chairman Croft called the meeting to order at 4:47 p.m. Board members present: Matt Linscott, Mark Croft, Interim Dennis Engelhardt, Assistant Chief Hopkins, Recording Secretary RuthAnn Zigler and Battalion Chief Kevin Amorebieta. Absent: Tom Trulock and Jim Woodward.

Dennis Engelhardt was appointed to serve as District 1 Temporary Interim Successor for Commissioner Woodard.

The Oath of Office was administered and signed for Dennis Engelhardt.

CONSENT AGENDA

Commissioner Linscott made a motion to approve the meeting minutes on December 11, 2018 as presented. Commissioner Engelhardt seconded and the motion carried.

FINANCIALS

Commissioner Linscott made a motion to approve the Sagle Fire accounts payable as presented. Commissioner Engelhardt seconded and the motion carried.

PUBLIC COMMENT

There was no public comment.

REPORTS

Chief's Monthly Report

Incident update: Year-to-date we have responded to 2,325 incidents — Sandpoint responded to 1,329 incidents, Westside responded to 213 incidents, and Sagle responded to 782 incidents.

Employee update: Lt. Adams is still out on medical leave (Sandpoint employee). Beginning on January 11th the crews will begin their new shift assignment and 24/7 coverage will begin at the Careywood station.

Volunteer update: The Volunteer Firefighter I Academy has started. There are 13 volunteers going through the academy with four from Selkirk Fire.

Sleeper/Resident Update: We have one new resident at the Dover station for a total of four.

Training update: The Academy class is done and the final practical test will be administered on January 10th. Everyone is doing very well and are currently working on their Task Book assignments while they are working out of their respective Fire Stations.

Maintenance Update: 1231 (new brush truck) is in Spokane having the fire com installed and should be back in service this week. New radios are being installed in several of the Westside apparatus. Ladder 41 was out of service for about a week for a head gasket replacement.

Finance Report

Assistant Chief Hopkins gave the December financial report.

UNFINISHED BUSINESS FROM PRIOR MEETING(S)

Discussion and direction in fee structure for fire contracts: Assistant Chief Hopkins reported that we have residents in Sagle and Westside Fire Districts who are not in the boundary of the Fire Districts but they purchase fire contracts at the mill rate. The District incurs time and expense to annually update and invoice for these contracts fire coverage. The Chief recommends that we charge an annual fee of \$35.00 for each fire contract. For new contracts, the Chief or Fire Marshal inspects the property to make sure we can access the property in all seasons and recommends that we charge a \$75 onetime fee plus the \$35.00 annual administrative fee. Our goal is to get the residents who currently buy a fire contract, to annex into the District.

Commissioner Pucci made a motion to approve the administration fee structure for fire contracts for Westside Fire. Commissioner Marx seconded and the motion carried.

Commissioner Linscott made a motion to approve the administration fee structure for fire contracts for Sagle Fire. Interim Commissioner Engelhardt seconded and the motion carried.

NEW BUSINESS

Discussion on VW Grant for apparatus replacements: Assistant Chief Hopkins reported that the U.S. Environmental Protection Agency and the Department of Justice announced a major Clean Air Act settlement with Volkswagen of America, Inc. to resolve Volkswagen's failure to promptly notify EPA and correct defective oxygen sensors and part of this settlement includes fire apparatus. Commissioner Woodward found a VW Grant for us that is a 60/40 split; the District would pay 40% for a new apparatus replacement. The Chief's recommend that Sagle purchase a new or mildly used water tender for approximately \$200,000 that could be used for our wildland assignments. With the Districts 40% split of \$200,000 we would pay \$80,000. For the 2018 wildland season we had multiple requests for tactical water tenders.

Commissioner Croft made a motion to authorize applying for the VW Grant to purchase a tactical water tender with the cost not to exceed \$200,000. Interim Commissioner Engelhardt seconded and the motion carried.

ADJOURNMENT

Commissioner Marx made a motion to adjourn the Westside meeting at 5:16 p.m. Commissioner Pucci seconded and the motion carried.

Interim Commissioner Engelhardt made a motion to adjourn the Sagle meeting at 5:17p.m. Commissioner Linscott seconded and the motion carried.